

---

# NOTICE OF MEETING

---

## SCRUTINY MANAGEMENT PANEL

**MONDAY, 16 JANUARY 2023 AT 11.00 AM**

**COUNCIL CHAMBER - THE GUILDHALL, PORTSMOUTH**

Telephone enquiries to James Harris on 023 9260 6065

Email: [james.harris@portsmouthcc.gov.uk](mailto:james.harris@portsmouthcc.gov.uk)

If any member of the public wishing to attend the meeting has access requirements, please notify the contact named above.

---

### Membership

Councillor Matthew Atkins (Chair)  
Councillor Graham Heaney (Vice-Chair)  
Councillor Dave Ashmore  
Councillor Cal Corkery  
Councillor Mark Jeffery

Councillor Abdul Kadir  
Councillor Leo Madden  
Councillor Scott Payter-Harris  
Councillor Gemma New

### Standing Deputies

Councillor Simon Boshier  
Councillor Stuart Brown  
Councillor George Fielding

Councillor Ian Holder  
Councillor Linda Symes  
Councillor Daniel Wemyss

### Public health guidance for staff and the public due to Winter coughs, colds and viruses, including Covid-19

- Following the government announcement 'Living with Covid-19' made on 21 February and the end of universal free testing from 1 April, attendees are no longer required to undertake any asymptomatic/ lateral flow test within 48 hours of the meeting; however, we still encourage attendees to follow the public health precautions we have followed over the last two years to protect themselves and others including vaccination and taking a lateral flow test should they wish.
- We strongly recommend that attendees should be double vaccinated and have received any boosters they are eligible for.
- If unwell we encourage you not to attend the meeting but to stay at home. Updated government guidance from 1 April advises people with a respiratory infection, a high temperature and who feel unwell, to stay at home and avoid contact with other people, until they feel well enough to resume normal activities and they no longer have a high temperature. From 1 April, anyone with a positive Covid-19 test result is still being advised to follow this guidance for five days, which is the period when you are most infectious.

- We encourage all attendees to wear a face covering while moving around crowded areas of the Guildhall.
- Although not a legal requirement, attendees are strongly encouraged to keep a social distance and take opportunities to prevent the spread of infection by following the 'hands, face, space' and 'catch it, kill it, bin it' advice that protects us from coughs, colds and winter viruses, including Covid-19.
- Hand sanitiser is provided at the entrance and throughout the Guildhall. All attendees are encouraged to make use of hand sanitiser on entry to the Guildhall.
- Those not participating in the meeting and wish to view proceedings are encouraged to do so remotely via the livestream link.

---

(NB This Agenda should be retained for future reference with the minutes of this meeting.)

Please note that the agenda, minutes and non-exempt reports are available to view online on the Portsmouth City Council website: [www.portsmouth.gov.uk](http://www.portsmouth.gov.uk)

## **AGENDA**

### **1 Apologies for Absence**

### **2 Declarations of Members' Interests**

### **3 Minutes of the meeting held on 4 February 2022 and the special meeting held on 27 September 2022 (Pages 5 - 16)**

RECOMMENDED that the minutes of the meeting held on 4 February 2022 and the special meeting held on 27 September 2022 be confirmed and signed by the Chair as correct records.

### **4 Themed Scrutiny Panel Updates & Scrutiny Work Programme (Pages 17 - 32)**

#### **Purpose**

The purpose of the report is to:

- (i) update the Scrutiny Management Panel on the work of the themed scrutiny panels, receive suggestions for topics to include within the council's scrutiny work programme and agree the resulting updated scrutiny work programme; and
- (ii) present the Scrutiny Management Panel with suggested revised templates for the themed scrutiny panel work programme (Appendix 1) and scoping document (Appendix 2), along with a flow chart for filtering potential topics for inclusion within the scrutiny work programme (Appendix 3).

## **Recommendations**

It is recommended that:

- (i) any updates received from the themed scrutiny panel chairs be NOTED;
- (ii) the updated work programme template, scoping document template and topic filtering flow chart be adopted; and
- (iii) the council's scrutiny work programme for the themed scrutiny panels be populated and updated as appropriate with any topics agreed at the meeting by the Scrutiny Management Panel.

### **5 Updates on scrutiny recommendations upheld by Cabinet in 2022**

The panel will receive updates on progress made in the respect of implementing the recommendations of the below reviews:

- Housing & Social Care Scrutiny Panel review into Procedures and Performance of Portsmouth City Council and Housing Associations in Relation to Response Repairs and Maintenance (recommendations agreed by [Cabinet on 21 June 2022](#));
- Traffic, Environment & Community Safety Scrutiny Panel review into the accessibility of the transport network (recommendations agreed by [Cabinet on 21 June 2022](#)); and
- Traffic, Environment & Community Safety Scrutiny Panel review review into biodiversity enhancement in urban Portsmouth (recommendations agreed by [Cabinet on 26 July 2022](#))

Members of the public are permitted to use both audio visual recording devices and social media during this meeting, on the understanding that it neither disrupts the meeting nor records those stating explicitly that they do not wish to be recorded. Guidance on the use of devices at meetings open to the public is available on the Council's website and posters on the wall of the meeting's venue.

Whilst every effort will be made to webcast this meeting, should technical or other difficulties occur, the meeting will continue without being webcast via the Council's website.

This meeting is webcast (videoed), viewable via the Council's livestream account at <https://livestream.com/accounts/14063785>